

# Assurance Council



## MINUTES

12/6/11

10:30

COMITIUM

MEETING CALLED BY	Bruce Chrisman			
TYPE OF MEETING	Fermilab Assurance Council			
FACILITATOR				
NOTE TAKER	M. Tolian			
ATTENDEES	B. Chrisman C. Conger S. Henderson P. Oddone B. Brooks	G. Bock A. Filak J. Heyes R. Ortgiesen	B. Boroski P. Garbincius Y.-K. Kim <del>K. Van Vreede</del>	D. Carlson N. Grossman G. Leonard V. White

## Agenda topics:

- Monthly Detailed Review of Management Issues
- Poll for New Management Issues
- Consolidated Assessment Issues

## DISCUSSION

Monthly Review of Management Issues –  
Reviewed and discussed in depth some of the changes to the management issues, particularly the Management Dashboard and the OPMO staffing issues, and the updated list is posted on the AC website.

No New Management Issues –

Consolidated Assessment Issues –  
J. Heyes presented the newest Consolidated Assessment Schedule, which is posted with the Meeting Minutes for this week.

Noted the instructions for use of the schedule, including filtering options for the columns.

B. Chrisman mentioned that Mike Weis is slowly trying to weed out duplicative efforts on assessments.

Questions arose about how or if the Management Dashboard will tie to this schedule.

If activities are continually monitored & reports as with Dashboard perhaps fewer assessments will be needed in future.

CAS Status –  
MSOs are still supposed to fill gaps.

Due to OQBP staff reductions we are no longer leading CAS. Who will coordinate and lead CAS?

Lessons Learned – is also languishing due to lack of OQBP staffing although ES&H is being managed

## ITEMS FOR FOLLOW-UP

## SPECIAL NOTES OR HANDOUTS

**All Meeting Minutes, along with any handouts and slide presentations, will be posted on the web at:**  
<http://www.fnal.gov/directorate/AC/index.html>